


TRANSFERS

Application	Chreos Client
Module	Clients
Access	"Clients Trust account transfers"
Minimum service pack	SP41
This document	Debtor Trust Account Transfers Ref 3.22 Release 2 Published March 2009

Overview

"Debtor Trust Account Transfers" allows the transfer of funds from one trust account to another

Details Displayed

- **Client code, Sort code &  <F3>**. Select the client. Refer to "Client search (1.3)".
- The following details are displayed about the trust account that the funds are being transferred from:
 - **Item Name**. The name of the trust account.
 - **Balance**. The balance of the trust account.
 - **Open Date**. The date that the trust account was opened.
- The following details are displayed about the trust account that the funds are being transferred to:
 - **Item Name**. The name of the trust account.
 - **Balance**. The balance of the trust account.
 - **Open Date**. The date that the trust account was opened.
- **Amount to transfer**. Enter the amount to transfer.

To Transfer Funds from One Trust Account to Another

- Select the required client.
- Select the trust account that the funds will be transferred from.
- Select the trust account that the funds will be transferred to.

- Enter the amount of the transfer.
- Click the [Transfer] button.

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